



Yucca Fire District

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MINUTES OF REGULAR MEETING OF THE YUCCA FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Yucca Fire District met in regular session on **Monday, March 18, 2024 at 8:00 a.m.** The meeting was held at the Yucca Fire Station #1 located at 12349 Frontage Road, Yucca, AZ 96438. The public will have physical access to the meeting place at 7:45 a.m. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER.

- Chairman Knowles called the meeting to order at approximately 8:00 a.m.

2. ROLL CALL OF BOARD MEMBERS.

- Clerk Kayla Carr, Chairman Richard Knowles and Director Jim Fox were present.

3. PLEDGE OF ALLEGIANCE.

- The Pledge of Allegiance was recited.

4. APPROVAL OF MINUTES

A. Regular Meeting Minutes of January 16, 2024

- Clerk Carr motioned to approve the minutes as presented. Director Fox 2nd. All in favor, motion carried.

5. REPORTS AND CORRESPONDENCE.

A. January and February 2024 Operational Report. (Chief Cunningham)

- Chief Cunningham reported the call summary for January and February was 18 calls. During the days the district was not staffed we had 9 calls. Golden Valley Fire responded to 8 calls and Desert Hills Fire responded to 5 calls. During our staffed days we had 9 calls; 7 EMS calls, 1 service call and 1 canceled in route.

B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*

- Volunteer Report
 - Various training with the crews.
 - This Friday the volunteers will do vehicle training in Golden Valley.
- District Properties
 - Nothing to report
- Equipment
 - 1325 Brakes were replaced

6. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

A. Discussion and possible action regarding: Election of board officers. (Administration)

- Chairman Knowles stated that this item was tabled from the last meeting. Board decided to leave the board officers as is.
 - No Action

B. Discussion and possible action regarding: Approval of the January and February 2024 financial reports. (Administration)

- Comptroller Kindelberger stated the January and February income was \$29,569.13, expenses \$46,055.08. Bank balances ending February 29, 2024, warrant account \$313,879.03; payroll account \$13,385.58; retirement and pension account \$3,030.85. Total cash on hand was \$330,295.46.
 - Clerk Carr motioned the Board approve the financial reports as presented. Director Fox 2nd the motion. All in favor, motion carried.

C. Discussion and possible action regarding: Citizen to ask for use of the parking lot for a one-day yard sale. (Cunningham)

- Citizen Shirley Wilson addressed the board for the use of the parking lot on behalf and Stitch and Bitch. Chairman Knowles asked the Chief to make the decision for using the facility. Chief Cunningham stated that if the station is not staffed on the date of the sale there will not be restrooms available. As long as the event is held in the north area of the parking lot and the front of the fire station is kept clear he is not opposed. Clerk Carr asked what is the date of the event. Shirley Wilson stated she did not have a date yet but it would be on a Saturday. Clerk Carr stated that Stitch and Bitch should provide liability insurance. It was decided that the Chief will work with Shirley Wilson on the details.
 - No Action

D. Discussion and possible action regarding: Scheduling a date, time, and place for a public hearing, and the related required notices, to determine whether the proposed consolidation of Yucca Fire District and Golden Valley Fire District would be in the best interest of the District and would promote the public safety, health, comfort, convenience, necessity of welfare. (Cunningham)

- Chief Cunningham stated that legal counsel is available for any questions. Attorney Bill Whittington joined the meeting via phone. Chief Cunningham stated that the public hearing is the next step in the process for consolidation. Staff has contacted a vendor to do the mailings, they will need 20 days to process and mail the notices. After the notices are mailed then we need to wait 30 days which puts us into May. I am recommending to do the public hearing at the next regular scheduled meeting on May 20th. Legal counsel is available on that date and time. Golden Valley Fire has a meeting on May 22nd that the public hearing can be scheduled. This way the two hearings are close together. We have decided that it would be best to hold the public hearings separate. Chairman Knowles asked legal counsel if separate hearings are okay. Whittington replied, yes. Chairman Knowles asked the board if they have any comments or issues with the May 20th date. Clerk Carr and Director Fox replied they are in agreement with the date.
 - Chairman Knowles motioned to schedule the public hearing for the proposed consolidation of the Yucca Fire District and the Golden Valley Fire District to be held on Monday, May 20, 2024 at 8 am that it would be in the best interest of the District and would promote the public safety, health, comfort, convenience, necessity of welfare. Director Fox 2nd the motion. All in favor, motion carried.

7. **CALL TO THE PUBLIC.** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- Shirley Wilson asked about where to purchase liability insurance and do we have to let the board know the date of the event. Chief Cunningham stated that she get with him on the details.

- Bruce Tennant asked if there will be a vote after the public hearing.

8. ADJOURNMENT.

- Clerk Carr motioned to adjourn the meeting. Director Fox 2nd the motion. All in favor, motion carried. Chairman Knowles adjourned the meeting at 8:16 am.

MINUTES prepared by: Mindy Kindelberger

Date: 03/18/2024

By: _____
Board Clerk, Kayla Carr

Approved:

DRAFT