



Yucca Fire District

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MINUTES OF REGULAR MEETING OF THE YUCCA FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Yucca Fire District met in regular session on **Monday, September 18, 2023 at 8:00 a.m.** The meeting was held at the Yucca Fire Station #1 located at 12349 Frontage Road, Yucca, AZ 96438. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER.

- Chairman Knowles called the meeting to order at approximately 8:00 a.m.

2. ROLL CALL OF BOARD MEMBERS.

- Clerk Kayla Carr, Director Jim Fox and Chairman Richard Knowles were present.

3. PLEDGE OF ALLEGIANCE.

- The Pledge of Allegiance was recited.

4. APPROVAL OF MINUTES

A. Regular Meeting Minutes of July 17, 2023

- Clerk Carr motioned to approve the minutes as presented. Director Fox 2nd. All in favor, motion carried.

5. REPORTS AND CORRESPONDENCE.

A. July and August 2023 Operational Report. (Chief Cunningham)

- Chief Cunningham reported the call summary for July and August was 24 calls. During the days the district was not staffed we had 1 EMS call, 5 fire calls and 4 motor vehicle accidents. Golden Valley Fire responded to 6 calls and Desert Hills Fire responded to 9 calls. During our staffed days we had 5 EMS calls, 2 fire calls, 5 motor vehicle accidents, 1 service calls and 1 canceled in route.

B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*

- District Properties
 - There was a water leak in the front office area after the last storm. We have a company coming out this week to look at the issue.
 - Two new mattresses were purchased for the bunk room. The mattresses that were here were very old and in bad shape.
- Other Issues
 - Staff has a meeting with the James Vincent Group tomorrow. Mindy had a meeting with them a couple weeks ago regarding budget and expense questions. We may be receiving their report shortly. I will keep the board informed of what they have to say.

6. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

- A. Discussion and possible action regarding: Approval of the July and August 2023 financial reports. (Administration)
 - Comptroller Kindelberger stated the July and August income was \$5,435.36, expenses \$44,891.85. Bank balances ending August 31, 2023, warrant account \$201,465.05; payroll account \$13,607.16; retirement and pension account \$3,030.85. Total cash on hand \$218,103.06.
 - Clerk Carr motioned the Board approve the financial reports as presented. Director Fox 2nd. All in favor, motion carried.
- B. Discussion and possible action regarding: Consideration of boundary change request from Westlake Pipe and Fittings Corporation and possible signature of resolution to amend the district's boundary. (Cunningham)
 - Chief Cunningham informed the board that we approached them in January of last year about one of their parcels not being in the fire district. They did not seem concerned at the time. Then just weeks ago they reached out to us wanting to annex this parcel. This is the parcel that about 1/3 of the building sits on plus the parking lot. There is not a lot of revenue attached to this parcel because most of the building sits on a different parcel.
 - Clark Carr motioned to approve the boundary change and resolution. Director Fox 2nd. All in favor, motion carried.
- C. Discussion and possible action regarding: Insurance renewal with VFIS for general liability and garage insurance. (Administration)
 - Comptroller Kindelberger stated that the renewal is \$12,288 which is a 6.4% increase. We did increase the agreed value on the 2008 Brush Truck from \$95k to \$150k. That would account for part of the increase.
 - Chairman Knowles motioned to accept the proposal from VFIS and authorize the fire chief to sign. Director Fox 2nd. All in favor, motion carried.

7. CALL TO THE PUBLIC. *Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- None

8. ADJOURNMENT.

- Clerk Carr motioned to adjourn the meeting. Director Fox 2nd. All in favor, motion carried. Chairman Knowles adjourned the meeting at 8:09 a.m.

MINUTES prepared by: Mindy Kindelberger

Date: 09/18/2023

By: _____
Board Clerk, Kayla Carr

Approved: