



**Yucca Fire District**  
12349 Frontage Rd., PO Box 327  
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[www.yuccafire.com](http://www.yuccafire.com)

**MINUTES OF REGULAR MEETING OF THE  
YUCCA FIRE DISTRICT GOVERNING BOARD**

The Governing Board of the Yucca Fire District met in regular session on **January 20, 2022 at 4:00 p.m.** The meeting was held at the Yucca Fire Station #1 located at 12349 Frontage Road, Yucca, AZ 96438. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

**MINUTES**

**1. CALL TO ORDER.**

- Chairman Knowles called the meeting to order at approximately 4:00 p.m.

**2. ROLL CALL OF BOARD MEMBERS.**

- Director Jim Fox and Chairman Richard Knowles were present. Clerk Kayla Carr was present via telephone.

**3. PLEDGE OF ALLEGIANCE.**

- The Pledge of Allegiance was recited.

**4. APPROVAL OF MINUTES**

A. Regular Meeting Minutes of November 18, 2021

- Chairman Knowles motioned to approve the minutes as written. Director Fox 2<sup>nd</sup>. All in favor, motion carried.

**5. REPORTS AND CORRESPONDENCE.**

A. November and December 2021 Operational Report. (Chief Cunningham)

- Chief Cunningham stated the call summary for November and December were 16 total calls. 4 EMS calls, 5 fire calls, 3 MVA, 4 service calls.
- B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*
  - District properties
    - Server is now installed for backing up all our service calls.
    - Conex box was moved off the property line, thanks to Richard Knowles for moving it.
  - Equipment
    - Unit 1318 leaking drain valves were replaced.

**6. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

A. Discussion and possible action regarding: Approval of the November and December 2021 financial reports. (Administration)

- Comptroller Kindelberger stated November income \$50,190.94, expenses \$18,425.41; December income \$29,278.70, expenses \$10,118.73. Balances ending December 31, 2021, warrant account \$194,581.40; payroll account \$10,665.11; petty cash \$23.00. Total cash on hand \$205,269.51.

- Chairman Knowles motioned to approve the November and December 2021 financials as presented. Director Fox 2<sup>nd</sup>. All in favor, motion carried.
- B. Discussion and possible action regarding: Renewal of IGA with Golden Valley Fire District for management services effective January 1, 2022; approve resolution regarding same. (Cunningham)
  - Chief Cunningham stated that this item was discussed at the last meeting. Renewal of a 6-month IGA with an increase due to extra hours needed on the backlogged bookkeeping. Also, to align the renewal to our fiscal year.
    - Chairman Knowles motioned that the Governing Board to renew the IGA with Golden Valley Fire District effective January 1, 2022 and approve the resolution. Director Fox 2<sup>nd</sup>. All in favor, motion carried.
- C. Discussion and possible action regarding: Move meeting time from 4:00 p.m. to an earlier time of day, proposing 12:30 p.m.; possible change in day of the week. (Carr)
  - Clerk Carr stated that due to a conflict with her child schooling she needs to request an earlier time for the meetings. Staff suggested moving to Monday morning at 8 or 9 a.m. All the board members agreed to Monday mornings at 8:00 a.m.
    - Clerk Carr motioned the Governing Board to move the meeting date and time to the third Monday of every other month at 8:00 a.m. effective the meeting of March 21, 2022. Director Fox 2<sup>nd</sup>. All in favor, motion carried.

**7. CALL TO THE PUBLIC.** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- None

**8. ADJOURNMENT.**

- Director Fox motioned to adjourn the meeting at 4:11 p.m. Clerk Carr 2<sup>nd</sup>. All in favor, motion carried. Chairman Knowles adjourned the meeting at 4:11 p.m.

MINUTES prepared by: Mindy Kindelberger

Date: 01/24/2022  
Revised: 03/21/2022

By:   
Board Clerk, Kayla Carr

Approved: 03/21/2022