



Yucca Fire District
12349 Frontage Rd., PO Box 327
Yucca, Arizona 86438
(928) 766-2300
www.yuccafire.com

**MINUTES OF SPECIAL MEETING OF THE
YUCCA FIRE DISTRICT GOVERNING BOARD**

The Governing Board of the Yucca Fire District met in a special session on **Monday, June 26, 2023 at 8:00 a.m.** The meeting was held at the Yucca Fire Station #1 located at 12349 Frontage Road, Yucca, AZ 96438. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER.

- Chairman Knowles called the meeting to order at approximately 8:00 a.m.

2. ROLL CALL OF BOARD MEMBERS.

- Clerk Kayla Carr, Director Jim Fox and Chairman Richard Knowles were present.

3. PLEDGE OF ALLEGIANCE.

- The Pledge of Allegiance was recited.

4. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

- A. Discussion and possible action regarding: Public Hearing to discuss tentative fiscal year 2023-2024 budget; recommendations from the Board of Directors and public comments. (Cunningham)
 - Chief Cunningham stated that there are no changes to the tentative budget. There were no questions or comments from the board or the public.
 - No Action
- B. Discussion and possible action regarding: Rescind Resolution No. 01-2023-1; Annexation request by Pilot Travel Centers LLC (Cunningham)
 - Chief Cunningham informed the board that the annexation was rejected by the County due to the parcels were in the process of being combined into one parcel. We will need to start over on this annexation, first we have to rescind this action before we can do another resolution.
 - Chairman Knowles motioned the governing board to rescind Resolution #01-2023-1. Clerk Carr 2nd. All in favor, motion carried.
- C. Discussion and possible action regarding: Consideration of boundary change request from Pilot Travel Centers LLC and possible signature of resolution to amend the district's boundary. (Cunningham)
 - Chief Cunningham stated that we have a new application from Pilot with the one parcel number.
 - Chairman Knowles motioned the governing board to approve the boundary change and resolution. Director Fox 2nd. All in favor, motion carried.
- D. Discussion and possible action regarding: Closing the Chase Bank account ending in #3894; approval for resolution regarding same. (Administration)
 - Comptroller Kindelberger stated that this bank account has been dormant for years. In speaking to the bank they will not discuss with staff. We have no need for this account.
 - Chairman Knowles motioned the governing board to approve the closing of Chase bank account ending in 3894 and resolution. Director Fox 2nd. All in favor, motion carried.

- E. Discussion and possible action regarding: Revise the fee schedule; approval of resolution regarding the same. (Cunningham)
 - Chief Cunningham stated that staff reached out to the surrounding districts regarding their fee schedules. Every fire district in the area is charging fees for plans review for commercial properties. Golden Valley Fire just changed their fee schedule to include these fees. We would like to keep the fee schedules the same. We did increase the burn permit fees to \$15.00 for 90 days. That is the cheapest in the area, most districts charge \$20 to \$25 for 30 days. Clerk Carr asked if this is effective July 1st. Chief Cunningham replied yes.
 - Clerk Carr motioned the governing board to amend the fee schedule and approve the resolution effective July 1st. Director Fox 2nd. All in favor, motion carried.
- F. Discussion and possible action regarding: Possible donation of two radios to Lee Williams High School. (Cunningham)
 - Chief Cunningham stated that the public safety program at Lee Williams High School reached out to Yucca Fire for a possible donation of radios. These are radios that were donated to Yucca Fire. The radios are still operational, but we don't currently use them. These radios are obsolete, and parts are not available, only batteries. These are not field programmable radios, and most districts are not using them. We would like to donate two radios.
 - Clerk Carr motioned the governing board to approve the request to donate two radios to Lee Williams High School. Director Fox 2nd. All in favor, motion carried.
- G. Discussion and possible action regarding: Possible changes of reporting the financial statements to the board members via email; one printed copy available at the board meeting. (Cunningham)
 - Chief Cunningham stated that the financials are a large part of the board packet and takes a lot of paper and ink to print. I reached out to other districts, and they are emailing the documents. I spoke to the legal counsel of Golden Valley Fire and confirmed that this is okay to do. But it is up to the board how they would like them presented. Clerk Carr stated that she likes the printed copy, sometimes I have issues with my email. Director Fox stated that he doesn't need a printed copy. Can we email some board members and make a copy for Clerk Carr? Knowles suggested that they be emailed, but if requested a printed copy will be supplied to a board member. Staff confirmed that can be done.
 - Director Fox motioned the governing board to receive the financial reports via email prior to the board meetings as opposed to printed copies. Clerk Carr 2nd. All in favor, motion carried.

5. CALL TO THE PUBLIC. *Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the agenda due to restrictions of the Open Meeting Law.*

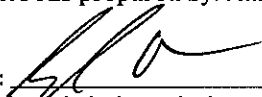
- None

6. ADJOURNMENT

- Clerk Carr motioned to adjourn the meeting. Director Fox 2nd. All in favor, motion carried. Chairman Knowles adjourned the meeting at 8:15 a.m.

MINUTES prepared by: Mindy Kindelberger

Date: 06/26/2023

By: 
 Board Clerk, Kayla Carr

Approved: 07/17/2023