



Yucca Fire District
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MINUTES OF REGULAR MEETING OF THE YUCCA FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Yucca Fire District met in regular session on **Monday, July 17, 2023 at 8:00 a.m.** The meeting was held at the Yucca Fire Station #1 located at 12349 Frontage Road, Yucca, AZ 96438. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER.

- Chairman Knowles called the meeting to order at approximately 8:00 a.m.

2. ROLL CALL OF BOARD MEMBERS.

- Clerk Kayla Carr and Chairman Richard Knowles were present. Director Jim Fox absent.

3. PLEDGE OF ALLEGIANCE.

- The Pledge of Allegiance was recited.

4. APPROVAL OF MINUTES – CONSENT AGENDA

A. Regular Meeting Minutes of May 15, 2023

B. Special Meeting Minutes of June 26, 2023

- Clerk Carr motioned to approve the minutes as presented. Chairman Knowles 2nd. All in favor, motion carried.

5. REPORTS AND CORRESPONDENCE.

A. May and June 2023 Operational Report. (Chief Cunningham)

- Chief Cunningham reported the call summary for April, May and June was 15 calls. During the days the district was not staffed we had 8 fire related calls, 2 hazmat calls which were fuel spills, 4 motor vehicle accidents, and 1 service call for smoke investigation. Out of those 15 calls, Golden Valley Fire responded to 3, Desert Hills Fire responded to 10 and the other 2 responded together. During our staffed days we had a total of 12 calls, 4 EMS calls, 3 fires which 1 was a structure fire, 1 vehicle fire, 1 brush fire, 1 motor vehicle accident and 1 service call which was a smoke investigation. We were canceled enroute twice and we had 1 false alarm. So out of the three-month summary, we had a total of 27 calls.

B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*

- District Properties
 - Station One had a broken line on our ice machine.
- Equipment
 - Attack Unit 1315 had an emissions issue that has been corrected.
 - Tender 1318 while responding to a mutual aid call to Kingman blew a tire taking them out of service until it was replaced.
- Other Issues

- Update on the consolidation with Golden Valley Fire; Mindy and I had a meeting on June 20th with the James Vincent Group. Staff supplied all the documents they requested. It will probably be about forty-five days before we hear anything.

6. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

A. Discussion and possible action regarding: Approval of the May and June 2023 financial reports.

(Administration)

- Administrative Assistant Schott stated the May and June income was \$37,080.55, expenses \$19,445.85. Bank balances ending June 30, 2023, warrant account \$244,730.98; payroll account \$9,793.35; retirement and pension account \$1,283.54. Total cash on hand was \$255,807.87.
 - Chairman Knowles motioned the Board to approve the financial reports as presented. Clerk Carr 2nd. All in favor, motion carried.

B. Discussion and possible action regarding: Adoption of fiscal year 2023/2024 final budget, budget certification, and resolution. (Cunningham)

- Chief Cunningham stated we have new forms required by the State of Arizona so that is the only change since the last time the board reviewed.
 - Chairman Knowles moved the governing board to adopt the budget for fiscal year 2023/2024 and approve the budget certification and resolution. Clerk Carr 2nd. All in favor, motion carried.

C. Discussion and possible action regarding: Kingman Regional Medical Center looking for a location to host a monthly clinic in Yucca. (Cunningham)

- Chief Cunningham stated that Mr. Keith Davis is here today to speak to the board. Mr. Davis stated that he is representing the working title 'Yucca Health Care Clinic'. Mr. Davis handed out a flyer and stated this came about because a petition was being circulated around requesting that Kingman Medical Center provide a clinic in Yucca. My wife works at KRMC as a nurse, and we decided to step in and see if we can help move things along. The first step would be to secure a location. Mr. Davis went over the handout that he gave to the board members. At this point, we are reaching out to the Yucca Fire Board to see if we can put everything together staffing, liability insurance, and corporate structure. If Yucca Fire Board would allow us to utilize the fire station as a clinic, then we would present to the Hospital Board a presentation with the specifics. Clerk Carr asked what the difference between this clinic and the bus clinic that comes out monthly. Mr. Davis stated this would be more than a monthly clinic, ideally a couple times a week, but this would all depend on financing, staff, etc. Chairman Knowles asked Mr. Davis what his position would be, and he replied mainly administrative. Clerk Carr asked if staffing was already lined up for this clinic. Mr. Davis stated that they have people interested such as doctors, nurse practitioners and nurses so this would be the first step in terms of putting together a presentation. Clerk Carr asked if this would fall under the KRMC banner or separate and Mr. Davis said that is still to be determined. Clerk Carr asked if they would be bringing their own equipment, or would they be expecting to use the med room. Mr. Davis stated that they would be bringing their own equipment. Chairman Knowles asked Mr. Davis if he would be able to provide us with a proposal to negotiate from if we were interested. Mr. Davis answered yes. Clerk Carr asked what would happen if we weren't staffed. Mr. Davis stated that he is talking to the Chief about becoming a volunteer and being able to step in and handle that part. Chairman Knowles asked the chief if they could provide the revenue for staffing the station for the days of the clinic, which would benefit both. Chief Cunningham stated his only concern is if there was a fire call during clinic hours the firefighters are going to leave, and no one would be here. We could run the numbers and give you an idea of what it would cost. We are at the mercy of our staff since we only have part-time people. Chairman Knowles asked if Mr. Davis was a support volunteer, he could be here the days the clinic was open. Clerk Carr asked if this could open us up to any more legal concerns or a possible lawsuit. Chief Cunningham stated any

contracts would go to our attorney for review before being put into place. Chairman Knowles stated he did reach out to the district's attorney and his recommendation was it is doable; it is done elsewhere. Clerk Carr stated we can't really do anything until we have an actual proposal of how many days, etc. Mr. Davis stated he is basically there to see if we are willing to allow them the use of the facilities. Chairman Knowles stated as far as what we can do today, I don't think we need a motion to state that we will allow for this to be looked at. Clerk Carr stated we just need to direct staff to look into it more and come back with a proposal. Chief Cunningham stated we can look at the cost to staff and place it on the agenda again whenever Mr. Davis has more information. Mr. Davis asked if we came to you with a reasonable request for using the facility two to three days a week, are you willing to allow us to use the building. Chairman Knowles stated at this point, my suggestion would be to say we are interested and to provide us with a proposal and to direct staff to look further into it.

- o No motion. Staff has been directed to do a cost analysis for staffing.

7. CALL TO THE PUBLIC. *Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- Karen Lamkin stated she finds it interesting as it is a bunch of us that is doing the petition to get a clinic out here. She stated she has over 300 hundred signatures so far and I'm going to be starting outside of Santa Fe Ranch here. The idea of them using the med room, the med room was built specifically with that in mind. To bring clinicians here because there are so many people here who are unable to get to town. We just need to get the clinic here.

8. ADJOURNMENT.

- o Clerk Carr motioned to adjourn the meeting at 8:23 a.m. Chairman Knowles 2nd. All in favor, motion carried.

MINUTES prepared by: Bobbie Schott/Mindy Kindelberger

Date: 07/18/2023

By: 
Board Clerk, Kayla Carr

Approved: 09/18/2023