



NOTICE OF PUBLIC MEETING

Yucca Fire Department

AGENDA

12349 Frontage Road

Yucca, AZ 86438

REGULAR SESSION

July 30, 2020

The Fire Board of the Yucca Fire District will meet in Regular Session on July 30, 2020 at 4:00 pm. The meeting will be held at the Yucca Fire District at 12349 S. Frontage Road, Yucca, AZ 86438. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. 38-431.(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action.

If a member of the public wishes to address the Board regarding Public Session items, they may fill out the Request to Speak form located in the back of the room. The form should be given to the Chairperson of the Board prior to the meeting. The time limit rule noted on the form will be enforced.

As of this date – the Yucca Fire Board Meetings will be Open to the Public. Since we are still experiencing COVID-19 issues, ALL persons attending the Open Meeting will have their temperature taken. Each person in attendance MUST wear a Face Mask. In addition, chairs must be kept 6-feet apart. The bathrooms will be accessible to the public, but no other area inside the building may be accessed by the public. The Meeting will be held out in the bay, and entrance will be through the bay roll-up door. The front door will continue to stay locked. Once the public portion of the meeting start, the bay door will be closed. (We do have Air Conditioning). In addition, the meeting will be video recorded and will be uploaded to our YouTube account after the meeting is over. Thank You for your understanding.

AGENDA

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS
 - A. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-431.03(A)(3) re:
 - i. Options relating to outstanding amount owed on District account for legal representation.
 - ii. Possible appointment of third Board member to fill a vacancy on the Board.
 - iii. Bonding requirements; insurance to cover possible theft; breach of fiduciary duty insurance coverage.
 - iv. Possible disposition of equipment; boats and trailers; titling issues.
 - v. Open meeting law issues; posting requirements; Board governance issues; Board member authority issues.
 - vi. Protocol for altering/posting documents on District website.
 - vii. Use of District vehicles; inventory and control of District equipment.
 - viii. Job description for Fire Chief; job description for interim Fire Chief; job description for Assistant Fire Chief; job description for District Administrative Assistant.
 - ix. Audit requirements.
 - x. \$15,000 loan; payment options.
 - xi. COVID-19 and ADOSH/OSHA requirements re: masks.
 - xii. Safety issues relating to transportation of patients.



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xiii. District Bylaws and District Handbook.

- A. Possible vote to go into Executive Session for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) re:
- i. Job Description for District Administrative Assistant, Pam Ford.
 - ii. Patient safety issues relating to Wayne Kudrna.

3. RECONVENE INTO PUBLIC SESSION – **6:00 p.m.**

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF MINUTES

- A. Regular Session of June 19, 2020
- B. Emergency Session of June 24, 2020 – Postponed – Rescheduled
- C. Emergency Session of June 25, 2020 - Postponed – Rescheduled
- D. Emergency Session of June 29, 2020 – Postponed – Rescheduled
- E. Special Session of July 3, 2020 – Postponed – Reschedule
- F. Regular Session – July 17, 2020 – Cancelled
- G. Regular Session – July 24, 2020 – Cancelled

6. APPROVAL OF MONTHLY FINANCIAL REPORTS

7. REPORTS AND CORRESPONDENCE - The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- A. Fire Chief's Report
- 1. Training
 - 2. Station repair
 - 3. Equipment acquisition

B. Fire Board Chairman's Report

8. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

9. OLD BUSINESS



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- A. Discussion and possible action re: possible appointment of a third Board member to fill a vacancy on the Board.
 - B. Discussion and possible action re: YFD attorney's fees; options for possible negotiation of discount.
 - C. Discussion and possible action re: bonding requirements; insurance to cover possible theft; insurance coverage for possible breach of fiduciary duty.
 - D. Discussion and possible action re: possible disposition of equipment; boats and trailers; titling issues.
 - E. Discussion and possible action re: Yucca Fire District Bylaws.
 - F. Update re: fingerprint cards; Captain Kudrna Class relating to same.
 - G. Update re: Yucca Fire District & COVID-19.
 - H. Discussion and Update re: Station #2 insurance coverage; possible reinstatement; possible conditions.
 - I. Discussion and Update re: bay double door repair.
 - J. Discussion and Update re: Pride (Pilot fuel) station status.
 - K. Discussion and possible action re: Yucca Fire District Handbook/Bylaws; distribution.
 - L. Discussion, update, and possible action re: Yucca Fire District audit; requirements relating to same.
5. NEW BUSINESS
- A. Discussion and possible action re: Wells Fargo and National Bank of Arizona accounts and debit cards.
 - B. Discussion and possible action re: staff/personnel complaints regarding possible HIPAA violations.
 - C. Discussion and possible action re: phone system/internet issues; connectivity; cost; options.
 - D. Discussion and possible action re: Yucca Fire District website and Facebook page; posting requirements; protocol for altering/posting documents on District website.
 - E. Discussion and possible action re: possible Call for Election; possible approval of Board Resolution relating to same.
 - F. Discussion and possible action re: process for using District Board attorney.
 - G. Discussion and possible action re: use of District vehicles; inventory and control of District equipment.
 - H. Discussion and possible action re: job description of Fire Chief; job description of interim Fire Chief; job description of Assistant Fire Chief; District Administrative Assistant job description.
 - I. Discussion and possible action re: \$15,000 loan; payment options.
 - J. Discussion and possible action re: COVID-19 and ADOSH/OSHA requirements re: masks.
 - K. Discussion and possible action re: safety issues relating to transportation of patients.
6. ADJOURNMENT

Notice of Meeting (Agenda) dated and posted July 29, 2020. At 3:20 P.M., local time

By: PAM FORD

If any disabled person needs any type of accommodation, please notify the Yucca Fire District prior to the scheduled meeting time at 928-766-2300.