

MINUTES OF BOARD OF OFFICERS MEETING

The Governing Board of the Yucca Fire District will met in regular session **ON TUESDAY November 22, 2016 at 4:30 p.m.** The meeting was held at the Fire District Headquarters Annex at 12349 Frontage Road, Yucca, AZ 86438.

AGENDA

- I. **CALL TO ORDER - 1630**
- II. **ROLL CALL OF THE BOARD MEMBERS – Paul Ferguson, Robert Mayo (Telephone) Brenda Sherwood - Absent**
- III. **PLEDGE OF ALLEGIANCE – Led by Chief Jenkins**
- IV. **APPROVAL OF MINUTES – Motion Paul Ferguson – 2nd Robert Mayo M/C x2**
- V. **REPORTS AND CORRESPONDENCE**

a. **Financial Review:**

b. **Fire Chief's Report:**

V.b.i. Calls

- V.b.i.1. Medical – 12
- V.b.i.2. Fire – 1
- V.b.i.3. MCI - 0
- V.b.i.4. MVA – 3
- V.b.i.5. Unfounded/Canceled/False Alarm – 3
- V.b.i.6. Public Assist – 7
- V.b.i.7. Brush Fire – 1
- V.b.i.8. Vehicle Fire – 0

V.b.ii. Training

- V.b.ii.1. Emergency Medical Responder Course is complete. We had 4 students successfully complete the course.

V.b.iii. Operations

- V.b.iii.1. 1317 is still being repaired
- V.b.iii.2. 1318 KW has been repaired and is back in service

V.b.iv. Projects

- V.b.iv.1. Brownsfields findings are back. As well as Phase One Environmental Site Assessment.
- V.b.iv.2. Roll-off dumpster was ordered and the con-ex and upstairs of station was cleaned out.

V.b.v. Staff

V.b.vi. Activities

- V.b.vi.1. BINGO was held and was successful
- V.b.vi.2. Trick-Or-Treat – 52 kids attended in addition to parents and other community members. Day was successful!
- V.b.vi.3. Yucca Fire won 2nd Place in the Emergency Services category for the Safe Halloween Event in Kingman
- V.b.vi.4. Participated in the Walk Away From Drugs outing in Kingman
- V.b.vi.5. Veterans Day Parade was held and was very successful for the entire community!

- V.b.vi.6. Thanksgiving Dinner event was a large success with over 90 in attendance!
- V.b.vi.7. November 26th - Bingo
- V.b.vi.8. December 5th – Craft Fair
- V.b.vi.9. December 8th – Stitch and Bitch Christmas Party
- V.b.vi.10. December 11th – Calvary Motorcycle Toy Run
- V.b.vi.11. December 17th – Christmas Potluck
- V.b.vii. Volunteers
 - (i) New application received for Volunteer and being reviewed
- V.b.viii. New Applications
 - V.b.viii.1.
- V.b.ix. Billing
 - All collection bills turned over to Northern Arizona Creditors. Total turned over was \$198,818.30. They have already issued statements to debtors and we should see a return shortly.
 - Remainder of paperwork submitted to EMS Billing. They are ready to start actively billing once the CON is in place. We are awaiting the issuance of paperwork for the ambulances from AZDHS.
- V.b.x. Grants
 - V.b.x.1. AFG Grant is now closed
 - V.b.x.1.a. Grant submitted for SCBA's
 - V.b.x.1.b. Grant Submitted for Pumper/Tender
 - V.b.x.2. Arizona Governors Highway Grant will be opening soon – Save The Dates issued for Early January
 - V.b.x.2.a. Will be submitting a grant for Extrication Equipment
 - V.b.x.3. ADEQ ERF Grant was submitted for HazMat Supplies and Materials
 - V.b.x.4. Arizona VFA Grant is now closed – Applied for tools to outfit 1310 & 1311

c. Correspondence:

V.c.i. None

d. Board Chairman's Report

V.d.i. None

e. NEW BUSINESS:

- V.e.i. Type 3 Engine Paperwork Complete – Awaiting Final Delivery Date
- V.e.ii. Dustin Higgins (Engine Boss) was placed into IQS and now has an Interim Approval from Russ as Engine Boss for Yucca Fire
- V.e.iii. Discussion and possible action on SOP for immediate release – Handling Ready-To-Eat Foods in the kitchen – **Motion Robert Mayo, 2nd Paul Ferguson, M/C x2**
- V.e.iv. Discussion and possible action on SOP for Immediate Release – Handwashing in the kitchen – **Motion Robert Mayo, 2nd Paul Ferguson, M/C x2**
- V.e.v. Discussion and possible action on Arizona Prop 206 - Proposition 206 increased the minimum wage to \$10 in 2017, \$10.50 in 2018, \$11.00 in 2019, and \$12 in 2020. Starting in 2021, the measure increased the minimum wage with the cost of living. The initiative also guaranteed 40 hours of annual paid sick time to employees of businesses with 15 or more employees and 24 hours to those of businesses with less than 15 employees. The measure entitled employees to accrue one hour of paid sick time for every 30 hours worked. – **Motion Robert Mayo, 2nd Paul Ferguson, M/C x2**

VI. OLD BUSINESS:

- (1) Still working on CON Application
- (2) Policy and Procedures Manual is still in review stage

VII. ADJOURNMENT: - 1726

I, Kris Schmidt of the Yucca Fire District, do hereby swear that I posted the foregoing notice and agenda at the District's Fire Station #1 on Frontage Road, at the District's Fire Station #2 on Johnson Lane, R Burger Joint and the Honolulu Club on November 21st, 2016, 2016 before 4:30pm.

If any person with a disability needs any type of accommodation, please notify the Yucca Fire District at (928) 766-2300 prior to the scheduled meeting time.