

## NOTICE OF BOARD OF OFFICERS MEETING

The Governing Board of the Yucca Fire District will meet in regular session **ON TUESDAY November 22, 2016 at 4:30 p.m.** The meeting will be held at the Fire District Headquarters Annex at 12349 Frontage Road, Yucca, AZ 86438. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables there to, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **The Fire District may conduct an Executive Session on any agenda item(s) set forth, pursuant to A.R.S. 38-431.03(A)**

1. for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting,
2. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.
3. for discussion or consultation for legal advice with the attorney of the public body,
4. for discussion or consultation with the attorney of the public body in order to consider its position and instruct its attorney regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

## AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL OF THE BOARD MEMBERS**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF MINUTES**

### V. **REPORTS AND CORRESPONDENCE**

#### a. **Financial Review:**

#### b. **Fire Chief's Report:**

##### V.b.i. **Calls**

- |          |                                    |
|----------|------------------------------------|
| V.b.i.1. | Medical – 12                       |
| V.b.i.2. | Fire – 1                           |
| V.b.i.3. | MCI - 0                            |
| V.b.i.4. | MVA – 3                            |
| V.b.i.5. | Unfounded/Canceled/False Alarm – 3 |
| V.b.i.6. | Public Assist – 7                  |
| V.b.i.7. | Brush Fire – 1                     |
| V.b.i.8. | Vehicle Fire – 0                   |

V.b.ii. Training

V.b.ii.1. Emergency Medical Responder Course is complete. We had 4 students successfully complete the course.

V.b.iii. Operations

V.b.iii.1. 1317 is still being repaired

V.b.iii.2. 1318 KW has been repaired and is back in service

V.b.iv. Projects

V.b.iv.1. Brownsfields findings are back. As well as Phase One Environmental Site Assessment.

V.b.iv.2. Roll-off dumpster was ordered and the con-ex and upstairs of station was cleaned out.

V.b.v. Staff

V.b.vi. Activities

V.b.vi.1. BINGO was held and was successful

V.b.vi.2. Trick-Or-Treat – 52 kids attended in addition to parents and other community members. Day was successful!

V.b.vi.3. Yucca Fire won 2<sup>nd</sup> Place in the Emergency Services category for the Safe Halloween Event in Kingman

V.b.vi.4. Participated in the Walk Away From Drugs outing in Kingman

V.b.vi.5. Veterans Day Parade was held and was very successful for the entire community!

V.b.vi.6. Thanksgiving Dinner event was a large success with over 90 in attendance!

V.b.vi.7. November 26<sup>th</sup> - Bingo

V.b.vi.8. December 5<sup>th</sup> – Craft Fair

V.b.vi.9. December 8<sup>th</sup> – Stitch and Bitch Christmas Party

V.b.vi.10. December 11<sup>th</sup> – Calvary Motorcycle Toy Run

V.b.vi.11. December 17<sup>th</sup> – Christmas Potluck

V.b.vii. Volunteers

(i) New application received for Volunteer and being reviewed

V.b.viii. New Applications

V.b.viii.1.

V.b.ix. Billing

- All collection bills turned over to Northern Arizona Creditors. Total turned over was \$198,818.30. They have already issued statements to debtors and we should see a return shortly.
- Remainder of paperwork submitted to EMS Billing. They are ready to start actively billing once the CON is in place. We are awaiting the issuance of paperwork for the ambulances from AZDHS.

V.b.x. Grants

V.b.x.1. AFG Grant is now closed

V.b.x.1.a. Grant submitted for SCBA's

V.b.x.1.b. Grant Submitted for Pumper/Tender

V.b.x.2. Arizona Governors Highway Grant will be opening soon – Save The Dates issued for Early January

V.b.x.2.a. Will be submitting a grant for Extrication Equipment

V.b.x.3. ADEQ ERF Grant was submitted for HazMat Supplies and Materials

V.b.x.4. Arizona VFA Grant is now closed – Applied for tools to outfit 1310 & 1311

**c. Correspondence:**

**V.c.i. None**

**d. Board Chairman's Report**

**V.d.i. None**

**e. NEW BUSINESS:**

V.e.i. Type 3 Engine Paperwork Complete – Awaiting Final Delivery Date

V.e.ii. Dustin Higgins (Engine Boss) was placed into IQS and now has an Interim Approval from Russ as Engine Boss for Yucca Fire

V.e.iii. Discussion and possible action on SOP for immediate release – Handling Ready-To-Eat Foods in the kitchen

V.e.iv. Discussion and possible action on SOP for Immediate Release – Handwashing in the kitchen

V.e.v. Discussion and possible action on Arizona Prop 206 - Proposition 206 increased the minimum wage to \$10 in 2017, \$10.50 in 2018, \$11.00 in 2019, and \$12 in 2020. Starting in 2021, the measure increased the minimum wage with the cost of living. The initiative also guaranteed 40 hours of annual paid sick time to employees of businesses with 15 or more employees and 24 hours to those of businesses with less than 15 employees. The measure entitled employees to accrue one hour of paid sick time for every 30 hours worked.

**VI. OLD BUSINESS:**

(1) Still working on CON Application

(2) Policy and Procedures Manual is still in review stage

**VII. ADJOURNMENT:**

I, Kris Schmidt of the Yucca Fire District, do hereby swear that I posted the foregoing notice and agenda at the District's Fire Station #1 on Frontage Road, at the District's Fire Station #2 on Johnson Lane, R Burger Joint and the Honolulu Club on November 21<sup>st</sup>, 2016, 2016 before 4:30pm.

If any person with a disability needs any type of accommodation, please notify the Yucca Fire District at (928) 766-2300 prior to the scheduled meeting time.