

MINUTES OF BOARD OF OFFICERS MEETING

The Governing Board of the Yucca Fire District met in regular session ON TUESDAY September 19th at 4:30 p.m.
The meeting was held at the Fire District Headquarters Annex at 12349 Frontage Road, Yucca, AZ 86438.

AGENDA

- I. **CALL TO ORDER - 1635**
- II. **ROLL CALL OF THE BOARD MEMBERS – Paul Ferguson, Robert Mayo, Ron Robbins**
- III. **PLEDGE OF ALLEGIANCE – Led by Firefighter/EMT JT Rhoades**
- IV. **APPROVAL OF MINUTES – Motion: Bob Mayo, 2nd: Ron Robbins – M/C x3**

- V. **REPORTS AND CORRESPONDENCE**
 - a. **Financial Review:**

 - b. **Fire Chief's Report:**
 - V.b.i. Calls
 - V.b.i.1. Medical – 6
 - V.b.i.2. Structure Fire – 2
 - V.b.i.3. Vehicle Fire -3
 - V.b.i.4. Brush Fire - 4
 - V.b.i.5. MVA – 1
 - V.b.i.6. Unfounded/Canceled/False Alarm – 3
 - V.b.i.7. Public Assist – 11
 - V.b.i.8. Search and Rescue – 0
 - V.b.i.9. Illegal Burn – 0
 - V.b.i.10. Bee/Snake Abatement/Animal Concern – 3
 - V.b.i.11. Mutual Aid/Agency Assist – 6
 - V.b.i.12. Check Hazard – 1
 - V.b.i.13. Flood Assessment – 1
 - V.b.i.14. Smoke Investigation – 1
 - V.b.i.15. Commercial Assignment – 2

 - V.b.ii. Training
 - V.b.ii.1 Chief Schmidt & Captain Kudrna attended Fire School in Phoenix

 - V.b.iii. Operations

 - V.b.iv. Projects
 - V.b.iv.1. Brownsfields is still ongoing. It is on hold until the 2017/2018 funding is available.

 - V.b.v. Staff

 - V.b.vi. Activities

 - V.b.vii. Volunteers

V.b.viii. New Applications

- Discussion on Applicant – Andrew Hopper

V.b.ix. Billing

Fire Recovery –

Monthly Totals (Sep 2017)	This Month		Last Month		All Year	
Claims Submitted	1	\$2,836.00	0	\$0.00	20	\$38,555.08
Payments Received By FRUSA	0	\$0.00	3	\$5,032.00	13	\$20,797.00
Claims Denied	0	\$0.00	0	\$0.00	0	\$0.00
NON-BILLABLE - (INADEQUATE INFO PROVIDED BY FD)	0	\$0.00	0	\$0.00	0	\$0.00
Drafts	0	\$0.00	0	\$0.00	0	\$0.00
Non-Billable (Other)	0	-	0	-	0	-
In Progress	1	-	0	-	9	-

Current Collection Statistics						
	YTD	Claims	Rate	All Time	Claims	Rate
Collected	\$19,060.00	10	100%	\$25,996.25	13	100%
Denied	\$0.00	0	0%	\$0.00	0	0%
Non-Billable (No Coverage)	\$0.00	0		\$0.00	0	
Non-Billable (Insufficient Information)	\$0.00	0		\$0.00	0	

Currently In Progress		
	Claims	Total
In Progress	11	\$26,003.85

Summary Information		
Final Claim Status	# of Claims	\$ Amount
Payment Received	13	\$20,797.00
All	13	\$20,797.00

ARCHIVED RUNS

King Wang Trucking, (Driver: Bianying Wang) \$2,684 - Run Date: 06/05/2017 Mark as payment received	Run #: 17-143	Status: Payment Received	Invoice #: 401146
Shaffer, Kim & Greg \$2,412 - Run Date: 04/05/2017 Mark as payment received	Run #: 17-072	Status: Payment Received	Invoice #: 377809
Stream Express Inc, (Driver: Jatinder Parmar) \$1,184 - Run Date: 04/03/2017 Mark as payment received	Run #: 17-067	Status: Payment Received	Invoice #: 375794
De Ozark Group Inc, (Driver: Huang Yimin) \$1,040 - Run Date: 04/26/2017 Mark as payment received	Run #: 17-092	Status: Payment Received	Invoice #: 387612
NOVCO INC, (Driver: Jeremiah Schueller) \$2,808 - Run Date: 05/07/2017 Mark as payment received	Run #: 17-109	Status: Payment Received	Invoice #: 390667

V.b.x. Grants

- AFG Grant – Vehicle – Update and current status
- AFG Grant – Fire Prevention – Award and Acceptance
- Home Land Security – HazMat
- Homeland Security – Terrorist Attack Grant Communication

c. Correspondence:

V.c.i.

d. Board Chairman’s Report

V.d.i. None

e. NEW BUSINESS:

- V.e.i. Discussion and Possible Action on Yucca Fire District Certificate of Necessity – **The Yucca Fire District has been in the process of obtaining their CON for transport privileges in the Yucca Fire District Response Area. We have been jointly working with AMR and Kingman Regional Medical Center to enact a MOU so that the district can transport patients in conjunction of working with AMR to reduce the cost of the District having to go through a court process. A MOU was entered into with the Yucca Fire District and AMR. The Yucca Fire District will submit formal notification to the Arizona Department of Health Services to remove their application for a Certificate of Necessity. – Motion: Robert Mayo, 2nd: Ron Robbins, MC x3**
- V.e.ii. Discussion and Possible Action on Yucca Fire District MOU with AMR/River Medical – **A motion was made to accept the Memorandum of Understanding between the Yucca Fire District and AMR as written. Motion: Robert Mayo, 2nd: Ron Robbins, MC x3**
- V.e.iii. Discussion and Possible Action on Yucca Fire District Base Station Policy – **A motion was made to accept the Kingman Regional Medical Center Base Station Policy as written. Motion: Robert Mayo, 2nd: Ron Robbins MC x3**
- V.e.iv. Discussion and Possible Action on Dispatch with Kingman Alarm - **The Yucca Fire District requested to join Kingman Alarm approx.. 2 ½ years ago. At that time, they were not accepting new departments into Alarm. Kingman Fire Department Chief Rhoades contacted Chief Schmidt and Chief Jenkins through email to invite the Yucca Fire District to join Kingman Alarm. Chief Schmidt has been working with Chief Rhoades on the details of YFD joining Kingman Alarm. The buy-in for dispatch is \$7,000.00 and then we would be charged on a per-call basis as we are now with AMR Dispatch. The board made a motion for the YFD to continue getting information and working through the process for the YFD to join Kingman Alarm for dispatch. Motion: Robert Mayo, 2nd Ron Robbins, MC x3**
- V.e.v. Discussion and Possible Action on Wildland Division – **While headed out on a Wildland assignment, the crews, at times, have to get hotel rooms for overnight when the destination is farther than one days travel time. Currently the Engine Boss has to contact either Chief Jenkins or Chief Schmidt to have them book a room for them. The issue was brought to the boards attention that it would be more effective for us to have a secondary credit card with a specified limit for incidents like this. The board made a motion to get two additional credit cards from our existing credit line through Wells Fargo with a \$1,000.00 limit. The cards will be issued, at the time of travel, to the engine boss of the truck going out. Motion: Robert Mayo, 2nd: Rob Robbins, MC x3**
- V.e.vi. The Board may vote to go into Executive session, pursuant to A.R.S. 38-431.03(A)3 For Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours, for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.
- Andrew Hopper - **The Board voted to go into Executive session, pursuant to A.R.S. 38-431.03(A)3 For discussion on the possible employment of Andrew Hopper. The board went into executive session at 1712.**
 - **The board re-convened in Regular session at 1743. The board instructed Chief Jenkins and Chief Schmidt to proceed as discussed in Executive Session.**

VI. OLD BUSINESS:

VII. ADJOURNMENT: - 1758

Memorandum of Understanding

Between
Yucca Fire District
And
River Medical, Inc.

This Memorandum of Understanding (MOU) sets for the terms and understanding between the Yucca Fire Department (YFD) and River Medical, Inc. (RMI) to provide backup transportation of critical injured persons. (see policy).

Background

Both entities provide emergency services to the Yucca Fire District and the surrounding area, including the dispatch of emergency units. In the interest of patient care, the following Memorandum of Understanding shall be implemented to address specific situations when delays in transportation to definitive care would lead to harm of the patient and it would best serve the patient to receive immediate transportation

Purpose

This MOU will detail the procedure for which each agency will assist with emergency transportation. The purpose of this protocol is in no way designed to circumvent ARS § 36-2208. **Bureau of emergency medical services and trauma system.** If the Kingman Regional Hospitals on duty Medical Director, deems it would be in the best interest of the patient that they be move to rendezvous with a responding RMI unit or to move the patient to meet an emergency helicopter the following guild line should be followed.

The following situation should also be included but are not limited to

- Upon request, during Mass Casualty incidents where the number of patients requiring transportation outweigh the number of resources available to respond to the incident.
- Impending respiratory arrest.
- Traumatic injuries with hemodynamic instability.
- Signs of shock such as septic or anaphylactic shock with hypotension or other end organ dysfunction.
- Any patient within the Yucca Fire District and surrounding response locations where immediate transportation of said patient would complement a better patient outcome, increase availability of EMS resources or serve as a general benefit to the Yucca Fire Department, KRMC and River Medical combined EMS system as a whole.
- At no time does this policy cover any patients from the Arizona Proving Grounds or the Arizona State Prison unless specifically requested by River Medical Inc.
- At no time does this policy serve as, or represent a mutual aid agreement allowing the Yucca Fire District to transport any patient as a result of a mutual aid response or MOU agreement with any other agency within Arizona State CON 94.

Reporting

YFD will track the number of transports/calls that each of their Rescue units have transported. The report will include location and nature of the call and all associated times for each call, providing all information to RMI at the end of each month or at the request of RMI.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from the YFD and RMI. This MOU shall become effective upon signature by the authorized officials from the YFD and RMI and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from the YFD and RMI this MOU shall end on 12/31/2019.

General Provisions

By entering this agreement, the Yucca Fire Department agrees to withdraw its application to obtain its CON, and as long as this MOU is in effect the YFD may not attempt to obtain its CON or enter into any Ground Ambulance Transport agreement that River Medical is already in a contract with or provide service to under its CON #94. Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

River Medical, Inc. certifies that it is not currently engaged in, and agrees for the duration of this MOU that it will not engage in, a boycott of Israel, as that term is defined in A.R.S. § 35-393

Contact Information**Yucca Fire District****Kathy Jenkins**

12349 Frontage Rd Yucca AZ 86438
P.O. Box 327 Yucca AZ 86438
(928) 766-2002

River Medical, Inc.**John S. Valentine**

Regional Director
415 El Camino Way
Lake Havasu City, Az 86403
928-855-4104 Office
928-855-4101 Fax
john.valentine@amr.net



Date: 09/19/2017

Kathy Jenkins
Yucca Fire District EMS Chief

_____ Date:

RMI Signature

John S. Valentine, RMI, Regional Director

Kingman Regional Medical Center Base Hospital
Yucca Fire Department Emergency Transport Guideline

KRMC Base Hospital Medical Direction recognizes unique challenges to those served by the Pre-Hospital EMS system within the Yucca Fire District and surrounding areas.

In the interest of patient care, the following protocol shall be implemented to address specific situations when delay in transportation to definitive care would lead to harm of the patient and it would best serve the patient to receive immediate transportation by the Yucca Fire District prior to the arrival of an Arizona State Certified ambulance. It is the Base Hospital's ultimate goal to have all patients transported by an Arizona CON holder, but in some circumstances, we realize it may be in the patient's best interest to begin transportation services sooner and provide an opportunity for an intercept.

These situations include, but are not limited to:

- Upon request, during Mass Casualty incidents where the number of patients requiring transportation outweigh the number of resources available to respond to the incident.
- Impending respiratory arrest.
- Traumatic injuries with hemodynamic instability.
- Signs of shock such as septic or anaphylactic shock with hypotension or other end organ dysfunction.
- Any patient within the Yucca Fire District and surrounding response locations where immediate transportation of said patient would complement a better patient outcome, increase availability of EMS resources, or serve as a general benefit to the Yucca Fire Department, KRMC and River Medical combined EMS system as a whole.
- At no time does this policy cover any patients from the Arizona Proving Grounds or the Arizona State Prison unless specifically requested by River Medical Inc.
- At no time does this policy serve as, or represent a mutual aid agreement allowing the Yucca Fire District to transport any patient as a result of a mutual aid response or MOU agreement with any other agency within River Medical CON 94.

Base hospital medical direction can be sought at any time as needed.

Communications are to remain open with dispatch to facilitate an intercept with the Arizona State Certified ambulance in all situations when appropriate. River Medical Inc. and Yucca Fire Department should work in unison to determine safe and effective rendezvous points for transportation intercepts. If a safe intercept location does not exist, the Yucca Fire Department should continue the patient transport in its entirety to KRMC.

KRMC Base Hospital Medical Director
Stefan Merrill, MD

KRMC Pre-Hospital Coordinator
Heather Miller, BSN, RN, CEN
Initiated January 2017